



ADDENDUM

ADDENDUM NO. 03 OGS PROJECT NO. SE591

PREMANUFACTURED OFFICE TRAILERS

Date: 5/22/2026

NOTE: This Addendum forms a part of the IFB Documents. Insert it in the IFB Package. Acknowledge receipt of this Addendum on the IFB Submittal Checklist as instructed in Section 1.5 of the IFB.

Additional adjustment to the Question Response Period and the Bid Due Date

In order to completely review and properly address recent questions, NYS OGS will be further adjusting the Deadline to Respond to Questions and the Bid Due Date.

- IFB Section 1.4
 - Procurement Milestones Shall be Adjusted as follows
 - The “**Deadline to Respond to Questions**” shall be adjusted from May 22, 2026, to **June 05, 2026**.
 - The “**Bid Due Date**” shall be adjusted from June 05, 2026, to **June 22, 2026**.

** Adjustments to the Bid Due Date will also be reflected on the OGS Website and NYS Contract Reporter*

Questions from bidders and OGS Responses follow as part of this document:

Questions/Responses

Question 1:

Can bidders limit bids to regions in NY other than NYC and “No bid” NYC (and Boroughs) or do bidders have to bid all regions as noted on SE591 Unit Price Schedule excel spreadsheet/Regional map on page 81 of 86 of IFB?

Response 1:

Bidders must bid on all regions noted on the Unit Price Schedule. A successful bidder would be expected to provide office trailers in all regions as needed.

Question 2:

Will the office trailers need trailer office cleaning service?

Response 2:

Office cleaning services are not included within the scope of this procurement.



Question 3:

1. Contract Agreement, Article 1, 1.1 – requires price increases for renewal periods to contain supporting documentation. Maintaining material price increase letters from dozens of material suppliers for a 3-to-5-year period is not feasible. Will Consumer Price Index be an acceptable form of documentation?

DETAILED SPECIFICATIONS

2. A.3. - The following materials are not specified. Please confirm if the following recommended materials are acceptable or provide additional details.

Siding: LP SmartSide T1-11 pattern

Roofing: EPDM, Black, .045 mil

Interior Doors: Solid Core Wood, Prefinished Oak Pattern

Ceiling: Seaspray ½” Gypsum

3. A.3.d. – Skirting wood framing – Please confirm if this should be pressure treated lumber. Please confirm size of wood backer/framing required. Spec indicates 2ft x 4ft framing.
4. A.3.d. – Insulated skirting with vents is contradictory in performance as the vents cancel any benefit of the insulation. Please confirm what is required.
5. A.3.e. – Please confirm light fixtures should be LED, not fluorescent.

Response 3:

[Pending review and response](#)

Question 4:

6. A.3.e. – Requires pre-wired voice and data

Low Voltage wire should not be spliced due to voltage drop. If multi-wide trailers require pre-wired low voltage cable it will need to be coiled in the ceiling cavity for extension on site. This can only be done if the trailers contain a suspended ceiling. If trailers contain a gypsum ceiling all low voltage must be run in the trailer crawl space and cannot be pre-wired. If a suspended ceiling with pre-wired low voltage cable coiled in the ceiling is desired, we need to know the location of the server/router/patch panel in each trailer so we can adequately quote the quantity of low voltage cable to be provided.

7. A.3.f. – What winter temperature must be maintained by the HVAC?
8. A.3.j.ii. – What is the desired finish floor of each trailer? This directly impacts the height and length of stairs and ramps.
9. A.3.j.ii. – Are canopies over platforms, stairs, and/or ramps required? If yes, please specify the areas of coverage (i.e. platforms only, complete stair and ramp, etc.)

Response 4:

[Pending review and response](#)



Question 5:

- 10.A.3.k. TABLE 1 – Insulation values provided do not meet NYS State energy codes. Please confirm if should follow the table or comply with energy code?
- 11.B.3. – Trailers require NY DOS insignias. The NY DOS review and approval process timeline is unpredictable and can vary greatly depending on current DOS backlog at time of submittal. Please confirm it is understood the bidder has no control over the schedule as it relates to DOS review and approval.
- 12.E. Bid specs. state the OGS D&C is responsible for levelling and anchoring. Please clarify the following:
- i. Define “Levelling”
 - ii. Who is responsible for providing CMU block for piers?
 - iii. Who is responsible for installing CMU block piers?
 - iv. Who is responsible for adjoining and seaming/completing mate lines for the multi-wide trailers?
 - v. Who is responsible for providing the anchors and straps?
- 13.E. - Are piers permitted to be dry-stacked CMU without grout, mortar, and/or surface bonding?
- 14.E. – Does installation of trailers require prevailing wage rates or are open shop wages permitted?

Response 5:

[Pending review and response](#)

Question 6:

- 15.I. Keys – Specs. require locks keyed alike. Please clarify if each individual trailer shall be keyed alike or if all trailers shall be keyed alike.

GENERAL

16. We recommend the OGS provide parameters defining the size and quantity of trailers required for each region due to extreme variation in design parameters. As examples: Roof Loads vary from 47 PSF to 140 PSF which results in thousands of dollars difference in roof structural design for the building and foundations. Insulation and Heating/Cooling Loads vary greatly and require different means and methods to achieve relevant codes. Wind load variation impacts trailer structural design and foundation anchor design.

Response 6:

[Pending review and response](#)



Question 7:

Location: Where in the 7 regions will the trailers be located?

Number: Which type of the 4 floor plans and how many go to each site?

Steps and Ramps: Are they leased or is NYOGS purchasing?

Steps: Are they to meet the building code or OSHA standards?

Tear Down: There is nothing regarding this cost, please clarify.

10x36 Floor Plan: The bid states compliance with ADA, however the restroom floor plan does not show compliance.

Schedule C, Section 3. Submittals: This section states that the contractor must provide site and foundation plans within 15 days of the award. Site plans take much longer than 15 days to complete and a civil engineer must be engaged for this work. The foundation section is confusing and contradictory of Schedule C, Section E which states, "NYOGS will prepare the site pad foundation." Note that in order to receive NYDOS approval and a subsequent insignia, a site plan is required for approval.

Response 7:

[Pending review and response](#)

End of Addendum

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Design and Construction